

## **September 13, 2022 – Village Board Meeting Minutes 5:30 pm – Casco Village**

Chad made a motion to approve the agenda Dennis 2<sup>nd</sup> (5:31 pm); Board members present: Dennis Cravillion, Chad Cochart, Troy Alsteen, Tim Kinnard (late), Kelly Pinchart – President Tammy Skarban-clerk

### **Engineering Update - Thad**

- Applications due at end of this month
- Clean water fund
- We need to have an Authorized representation
- Dennis made a motion to elect Kelly to be the representative; Chad 2<sup>nd</sup> motion 5:34 pm
- Resolution #2022-04
- DNR approval letter – schedule submitted
- Final plans to include “Bid packet” ready on November 16<sup>th</sup>; will need approximately a 1-hour meeting for recommendation for the December meeting so contractor has time and supplies
- We are running under budget right now as long as prices don’t increase
- Plans out October 15<sup>th</sup>
- Hwy 54 project we will look at making a turn lane on East side of Church Ave. The County will restripe it to make the West side of road wider. 5:41 pm

### **Updates from Leah – CLA**

- Independent audit and State report to DOR
- Preparing for audit is a lot of work
- CLA offers opinions to make sure everything is stated correctly
- Risk based – full accrual
- Increase in General fund in 2021 due to lots sold in subdivision
- Board needs to be aware of risk for only 1 person doing both jobs since we are a small municipality; very common. Board gets copy of bank statement each month.
- Went through the financial statement – sewer will most likely need an increase
- All reconciliations are complete 6:12 pm
  
- Bills were presented, Troy made a motion to approve all Chad 2<sup>nd</sup> the motion, all approved (6:20 pm)
- Minutes were approved as presented Dennis made the motion to accept, with Troy 2<sup>nd</sup> the motion –all approved 6:22 pm

### **Updates from Bruce**

- WPS – new light pole on 1<sup>st</sup> Street across from sewer plant. We will pay an upfront fee since we plan on keeping the light longer than 20 years
- Light will be placed at least 5 – 6 feet off road
- Nitrate test at sewer plant less than .1 (undetectable) and fire station 1.4
- Last weekend in August the sod was replaced at the park; 16 people, mostly the Lions members did a lot of work
- Street signs were ordered
- WPS was contacted to replace the purple lights
- New probe for ammonia testing (defect) was ordered. Badger Labs did the test this month
- Estimate to cut the trees by the sewer plant is \$2000/day (about 1 week)
- Estimate to replace pipe at sewer plant by Paplham was \$1322. We have \$1000 deductible with insurance. Claim can be made.
- We received a quote to replace the backflow preventer that serves the water pump seal \$4389
- The catwalk and railing need to be repainted at sewer plant
- The fridge at the sewer plant isn’t working; may need a different one
- The firemen discussed getting paid for fires; they voted at their meeting to keep things the way they are and NOT get paid for their service; truly a “Volunteer Fire Department”
- The sign on West Ave. for “No Trucks” needs to be replaced; we also need to order one for Old Orchard and 1<sup>st</sup> St. 6:55 pm
  
- Troy made a motion to adopt Resolution 2022-05 for recognition of Curt Witynski and Gail Sumi for their years of service with the Wisconsin League of Municipality upon their retirement. Chad 2<sup>nd</sup>

### Comments from citizens:

- Sandy Delebreaux is going to have her property surveyed by Brian Peot to confirm lot lines
- Village will look at the easement with Brian to see if that needs to be surveyed; residents that live in area want a discontinuance of the easement
- Dan Laak questioned if the Village is paying for Tina LeLou's driveway to be fixed since our insurance won't cover it
- Dan Andres said 1<sup>st</sup> Street looks bad where the construction is happening on both sides of the road. The Village paid for the street to be crack sealed, the damage needs to be fixed by whomever did the damage. (Kelly will check into this). The run-off also needs to be taken care of.

### Land and Water Update:

- Davina sent out letters to all people in the subdivision to have their water tested
- We will have testing in October, Tammy put reminder with sewer bills. Everyone in the village is eligible for a free test
- Farmers have been contacted
- Village is spreading sludge on north side of the village
- Boiling water does not help with Nitrates 8:26 pm
- **Trick or Treating will be Sunday, October 30<sup>th</sup> from noon – 2 pm**
- Motion to pay upfront money for the pole was made by Troy and seconded by Chad 8:48 pm
- Dennis made a motion to have Paplham replace sludge pipe with steel and pay the \$1322 and claim the insurance. Tim second 8:50 pm (we received a check for \$322 from MPIC 9/23)
- Tim made a motion to replace Backflow valve at \$4389; Chad second 8:51 pm
- Troy made a motion that Kelly sign the contract with Nsight for high-speed fiber internet. Chad second the motion, Tim abstained – motion passed 9:11 pm

### Old Business

- **If it's not toilet paper, it doesn't go down the toilet**
- **Please do NOT put grease or wipes of any kind down your toilet or drains! Information went out with everyone's sewer bill on what can NOT go down your toilets**
- **Harter bills have gone up due to the cost of fuel. They are charging us a surcharge since fuel is over \$4 per gallon (per contract)**
- Picnic tables at the park need to be fixed and some need to be replaced
- Lisa Cochart has the reindeer booked for Saturday, December 10<sup>th</sup> Noon – 2 pm; next year will coordinate with Holy Trinity Breakfast.
- New signs will be ordered and placed throughout the Village. Speed/stop/yield signs
- We will get the parking ordinances to Kewaunee County to enforce no overnight parking
- We will be getting a new website through Packerland Websites

**Tim made a motion to adjourn Dennis 2<sup>nd</sup> all approved 9:12 pm**

**\*\* All motions made, and 2<sup>nd</sup> were approved by all board members unless noted.**

- **Next regular monthly meeting will be OCTOBER 11, 2022, at 7 pm – Village Hall**

**FREE WATER TEST WILL BE AVAILABLE TO ALL VILLAGE RESIDENTS IN OCTOBER, WE ENCOURAGE YOU TO CALL AND BE ADDED TO THE LIST EVEN IF YOU TESTED LAST YEAR. PLEASE CALL KEWAUNEE LAND & WATER (LOCATED AT THE KEWAUNEE FAIRGROUNDS IN LUXEMBURG) 920-845-9740 (nitrates in the Village have been testing high)**

**\*Any sewer bills not paid by October 30<sup>th</sup> will be added to your taxes**

**\*\*NOVEMBERS BOARD MEETING WILL BE ON THURSDAY, NOVEMBER 10<sup>TH</sup> DUE TO THE ELECTION**